

# 2017 Cub Scout Leader & Parent Guide



**NORTHEAST  
IOWA COUNCIL**  
**100**  
1917 2017  
**YEARS OF ADVENTURE**

# Table of Contents

Welcome Letter .....	3
Cub Scout Overnight.....	4
Dates of Operation & Arrival Times .....	4
Fees & Registration .....	4
Parent-to-Child Ratio.....	4
Tentative Menu .....	4
Program – What will they be doing?.....	5
Webelos Camp .....	6
Dates of Operation & Arrival Times .....	6
Fees & Registration .....	6
Parent-to-Child Ratio.....	6
Advancement Opportunities.....	6
Tentative Menu .....	6
Program – What will they be doing?.....	7
How to Sign up for Camp.....	8
Tents & Campsites.....	8
Trading Post.....	8
Health Forms Required.....	8
Procedures, Policies & Information.....	9-10
Financial Aid .....	11
Showers .....	11
Meals at Munter Lodge .....	11
Health and Safety .....	12
Refund Policy.....	12
What to Bring to Camp.....	13
Directions to Camp.....	13
Notes and Council Contact Information.....	15

## From the Desk of the Camp Director

Dear Leaders and Parents,

For those of you who do not know me yet, my name is Tim Helmers. I am proud to announce that I am serving as your 2017 Camp Director at Camp C.S. Klaus. In the past, I have served on the Camp Robert Drake staff in the Prairielands Council in numerous positions including Archery Director and Dining Hall Steward. I have also served with several Camps and Councils in the states of Washington, Oregon, and Colorado. I have grown up with Scouting and am who I am today because of it. I would like you and your pack to join our camp this summer to have fun and enjoy experiences that will last a lifetime.

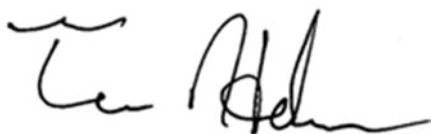
The theme for all of our Cub Scout Camps this year is **Adventure!** We plan to offer activities, programs, and achievement pins designed around the changes with the newly revised Cub Scouting Program. While the Cub Scouts are camping, we will have them master their survival skills in the great outdoors! As always, staff will take the lead on creating an atmosphere filled with interesting aspects of how to have a great adventure at this year's Cub Scout Camp!

This Leader & Parent Guide points out some of the great changes coming and offers assistance in planning your stay at Camp C.S. Klaus. There are many ways to measure success while you attend summer camp, but the real goals are those within the Scouting movement, which include: leadership, character, service, environmental stewardship, and achievement. Together, we are responsible for creating respectable and thoughtful leaders, while at the same time allowing the Scouts to have fun. As the 2017 Camp Director, I believe the staff can deliver these ideals to the youth we serve at Camp C.S. Klaus.

With summer camp on the horizon, please speak with your Scouts and discover what they hope to gain from their time at camp, so together, we can turn their dreams into a reality.

We stand prepared to help the Cub Scouts we serve at Camp C.S. Klaus.

Yours in Scouting,



Tim Helmers  
2017 Camp Director  
Camp C.S. Klaus  
Northeast Iowa Council

# **Cub Scout Overnight**

## **Dates of Operation & Arrival Times**

Cub Overnight #1 – June 17 – 18, 2017

Arrive at Camp: 10 am Saturday; Depart from Camp: 9 am Sunday

Cub Overnight #2 – July 22 – 23, 2017

Arrive at Camp: 10 am Saturday; Depart from Camp: 9 am Sunday

## **Fees & Registration**

The cost of this camp is \$70.00 per Cub Scout and adult partner. Additional adult leaders are \$35.00 per person. If one parent is bringing more than one of their own children, the fee is \$70.00 for the first child/adult pair, and \$40.00 per additional child. Registration is limited to the first 96 Scout/adult pairs that sign up per weekend. Each Scout will receive a patch for attending; they will also be available for purchase by adults in attendance.

## **Who Should Attend?**

This summer camp experience is open to any Cub Scouts going into 1<sup>st</sup> through 5<sup>th</sup> grade, but is designed primarily for younger Scouts (those going into 1<sup>st</sup> through 3<sup>rd</sup> grade). For older Scouts, we highly recommend Webelos Camp.

## **Parent-to-Child Ratio**

For this overnight camp, each Scout must be accompanied by a parent or guardian. In most cases, this will be a parent or direct relative of the child. In some special cases, it may be a friend of the family or another well-trusted adult. If the adult is not a parent of the child, they may not share a tent with the child. For families with more than one child in Scouting, it is permissible for one parent to bring multiple children. It is not, however, permissible for one parent to bring multiple children from different families.

## **Cub Scout Overnight Tentative Menu**

	<b>Saturday</b>	<b>Sunday</b>
<b>Breakfast</b>		French Toast Sticks Sausage Cold Cereal Hot Cereal Oatmeal Fruit Juice Fresh Fruit Milk
<b>Lunch</b>	Chicken Nuggets Tater Tots Relishes Peaches Bar/Cookie	
<b>Supper</b>	Goulash Garlic Bread Carrots Ice Cream	

**Breakfast** in Dining Hall will have assorted fresh fruit, fruit juice, milk and water—coffee would be available for adults. **Lunch** in Dining Hall will have juice, milk, water, unsweetened iced tea—coffee will be available for adults. **Supper** in Dining Hall will have juice, milk, water, unsweetened iced tea, the following is available on tables; bread, butter, jelly, condiments and peanut butter.

Salad Bar may include; Lettuce, Diced Onion, Tomato, Green Pepper, Crotons, Bacon Bits, Ranch, French or Vinaigrette dressings.

All Meals in Dining Hall are served buffet style. Any special requests should be made in advance to the Camp Health Officer, Cook and Director.

**Anyone with special dietary needs will need to meet the Head Cook on Saturday before supper.**

## **Program – What will they be doing?**

The Cub Overnight is a very structured program. Scouts in attendance will be assigned a group, with which they will rotate through all the activities that Camp Klaus has to offer. Each group will get the opportunity to take part in Aquatics, BB Guns, Archery, Scout Skills, Ecology, and more. Program sessions run approximately 40 minutes.

### **Approximate Schedule:**

#### ***Saturday***

10:00 am – 10:30 am	Check-In
10:30 am – 11:30 am	Tour of Camp, Settle into Campsites
11:30 am – 12:30 pm	Lunch
12:45 pm – 2:10 pm	Program Session #1
2:15 pm – 2:55 pm	Program Session #2
3:00 pm – 3:40 pm	Program Session #3
3:45 pm – 4:25 pm	Program Session #4
4:30 pm – 5:10 pm	Program Session #5
5:50 pm – 6:00 pm	Flag Lowering Demonstration (at Munter Lodge/Dining Hall)
6:00 pm – 6:45 pm	Supper
7:00 pm – 8:15 pm	Evening Program (camp-wide games or activity)
8:30 pm – 9:15 pm	Campfire – Put on by Staff!
10:00 pm	Lights Out!

#### ***Sunday***

7:50 am – 8:00 am	Flag Raising (at Munter Lodge/dining hall)
8:00 am	Breakfast and Check-Out

# **Webelos Camp**

## **Dates of Operation & Arrival Times**

Webelos Camp – July 7 – 9, 2017

Arrive at Camp: 1 pm Friday, Depart from Camp: 9 am Sunday



## **Fees & Registration**

The cost of this camp is \$100.00 per Cub Scout. Adult leaders are \$40.00 per person.

Registration is limited to 160 total campers, including both youth and adults, and is taken on a first-come, first-serve basis. Each camper (both youth and adult) in attendance will receive a patch.

## **Who Should Attend?**

This summer camp experience is only open to Webelos Scouts (children going into 4<sup>th</sup> or 5<sup>th</sup> grade). Younger Scouts are encouraged to attend the Cub Scout Overnight Camp.

## **Parent-to-Child Ratio**

For this three-day, two-night camp, each pack must provide at least one adult leader for every four Scouts. Packs must work this out as families are sending in registrations – we will not keep track of whether packs are satisfying this ratio at the Council Service Center. If children show up without the minimum number of leaders, they may be sent home. Packs are always encouraged to send more than the minimum number of leaders.

## **Advancement Opportunities**

Webelos will have the opportunity to work on Webelos Pins. The adult leaders from each Pack will be given sheets to keep track of the awards earned. Camp Klaus will not keep record of these.

## **Webelos Weekend Tentative Menu**

	Friday	Saturday	Sunday
<b>Breakfast</b>		French Toast Sticks Sausage Cold Cereal Hot Cereal Oatmeal Fruit Juice Fresh fruit Milk	Cinnamon Roll Cold Cereal Fresh Fruit
<b>Lunch</b>		Hot Dogs Baked Beans Relishes Chips Bar/Cookie	
<b>Supper</b>	Chicken Mashed Potato Green Bean Pudding	Ham and Scalloped Potato Mixed Vegetables Brownie	

Breakfast in Dining Hall will have assorted fresh fruit, fruit juice, milk and water—coffee will be available for adults. Lunch in Dining Hall will have juice, milk, water, unsweetened iced tea—coffee will be available for adults. Supper in Dining Hall will have juice, milk, water, unsweetened iced tea, the following is available on tables; bread, butter, jelly, condiments and peanut butter.

Salad Bar may include; Lettuce, Diced Onion, Tomato, Green Pepper, Crotons, Bacon Bits, Ranch, French or Vinaigrette dressings.

All Meals in Dining Hall are served buffet style. Any special requests should be made in advance to the Camp Health Officer, Cook and Director.

Anyone with special dietary needs will need to meet the Head Cook on Friday before supper.

## **Program – What will they be doing?**

Webelos Camp is an open program, designed to help prepare the Scouts for Boy Scout Camp. Scouts will have the opportunity to work on several Webelos pins and other badges over the course of the weekend. Upon arrival at camp, Scouts will be given a sheet detailing the programs being offered. It is up to each Scout and Leader to choose which programs they would like to attend. Leaders are encouraged to have an adult with each group of Scouts for all programs, but for more mature Scouts they may simply use the buddy system to get from one program to another. All of the standard program areas will be open and available, including BB Guns, Archery, Aquatics, Scout Skills, and Ecology. Special programs and badges will be offered through the weekend – please see the schedule upon arrival for more details.

### **Approximate Schedule:**

#### ***Friday***

1:00 pm – 1:30 pm	Check-In
1:30 pm – 2:00 pm	Tour of Camp, Settle into Campsites
2:00 pm – 2:15 pm	Flag Raising (at Munter Lodge/dining hall)
2:15 pm – 5:00 pm	Program Areas Open
5:50 pm – 6:00 pm	Flag Lowering (at Munter Lodge/dining hall)
6:00 pm – 6:30 pm	Supper
6:45 pm – 8:00 pm	Evening Program (at parade grounds)
8:15 pm	Flag Lowering (at parade grounds)
8:20 pm – 9:00 pm	Campfire – Put on by Staff!
10:00 pm	Lights Out!

#### ***Saturday***

7:50 am – 8:00 am	Flag Raising (at Munter Lodge/dining hall)
8:00 am – 8:30 am	Breakfast
9:00 am – 12:00 pm	Program Areas Open
12:00 pm – 1:00 pm	Lunch
1:00 pm – 5:00 pm	Program Areas Open
5:30 pm – 5:45 pm	Interfaith Chapel Service
5:50 pm – 6:00 pm	Flag Lowering (at Munter Lodge/dining hall)
6:00 pm – 6:30 pm	Supper
6:45 pm – 8:30 pm	Special Camp-wide Activities
10:00 pm	Lights Out!

#### ***Sunday***

7:50 am – 8:00 am	Flag Raising (at Munter Lodge/dining hall)
8:00 am – 8:45 am	Breakfast and Checkout

## **How to Sign up for Camp**

Registration forms were directly mailed to every Scout in March. They are also available at the Council Service Center, through your unit leaders, and at [www.scoutsiowa.org](http://www.scoutsiowa.org). **In order to sign up for camp, please turn in the registration form and physical form along with payment, to the Council Service Center or call the Council Service Center at 563-556-4343 with a credit card (you must bring a physical form to camp if signing up on line or by phone).** The Council Service Center is open Monday through Friday, 9 am to 5 pm. Registration and physical forms may also be mailed with payment to:

Northeast Iowa Council  
Camp Klaus  
PO Box 732  
Dubuque, IA 52004-0732

If your pack provides funding through popcorn sales, you need to work that out with the unit leader. The Council Service Center does not keep individual accounts for Scouts.

## **Tents & Campsites**

Camp Klaus provides the following at each campsite: two-person tents on platforms, two cots per tent, flagpole, latrine-washstands, picnic tables and a fire ring. The standard for sleeping is 30 square feet per camper in each tent. Packs wishing to bring their own tents may do so as long as it meets BSA standards for size and safety. Tent platforms are not to be moved off their foundations! Leaders, male or female, camp with their units only in the assigned campsite areas. No facilities are available for use of personal camper-type vehicles. Camping in vehicles in the parking area is prohibited!

## **Trading Post**

The Trading Post is stocked with those items necessary to assist Scouts in the pursuit of skills and badge work (craft supplies, etc.) as well as snacks, toiletry articles, 2017 t-shirts, patches and camping gear. Hours will be posted at the Trading Post. Wondering how much money to send with your Scout? It's up to you, but generally \$20 will be enough to get him a t-shirt and plenty of snacks and souvenirs.

## **Health Forms Required**

The Official BSA Health Form is required for all **Scouts and adults**. The form can be found online at [www.scoutsiowa.org](http://www.scoutsiowa.org) or at the Council Service Center. You will need to complete Section A & B of the form. The form should be turned in with the registration form.



## **Procedures, Policies & Information**

### **Telephone**

The camp telephone is used for camp business only - it is not available for personal calls. Encourage the parents of your Scouts not to call except in the case of an emergency. This policy must be strictly enforced. The emergency phone number at camp is (563) 856-3845.



### **Damage to Equipment**

Each unit will be responsible for equipment provided for their use by the camp. Any damage to equipment because of abuse, whether willful or as a result of negligent or imprudent practices, will be charged to the unit or individual responsible.

### **Dress Code**

Scouts will be asked to wear the Scout uniform (if they own one) to flag lowering, supper, chapel service, announced special events and campfires. Other times are at the units' discretion.

### **Discipline**

The Unit Leader, assistant leaders, and parents are responsible for the discipline and order of their own Scouts. The Camp Staff will not assume the responsibility for, or interfere with unit discipline unless it directly involves the health and safety of Scouts or the Unit Leaders are not present at the time of the problem. The Camp Director will be appraised of any problem by the staff member and will refer them to the camp leader of the unit. No arrangements may be made to send a Scout home before informing the Camp Director of the situation. No initiations or hazing are permitted in camp.

### **Lost and Found**

The camp lost and found box will be located in the Camp Office. Leaders need to remind Scouts to have their personal effects clearly marked with name and pack number. Each Scout needs to take care of and safeguard his personal property. Do not take valuables to the program areas, water front, or leave them lying unattended around camp. Please have Scouts check to ensure they have all their belongings before going home – we cannot be held responsible for items left at camp.

### **Pets**

Pets are not permitted at camp. This applies to both campers and visitors.

### **Maintenance of Camp Property**

The Camp Ranger and Council properties committee will work with the Camp Director to maintain in good working order the facilities of Camp Klaus. In the event you discover the need for repairs (i.e. broken board on a tent platform), please report the problem to the Commissioner.

## Trash Disposal

Trash bags are provided to help you keep your campsite clean. Dispose of your trash daily by depositing it in any of the trash barrels located throughout camp. Do not leave any trash in your campsite at the end of your stay.

## Chapel Service

If an interfaith service is scheduled during your stay, all campers are encouraged to attend. The chapel is also available for individual Pack usage. Any individuals interested in using the chapel during their stay should contact the Program Director.

## Quartermaster Supplies

The Quartermaster is open each day. Toilet paper, trash bags, and various tools and equipment may be obtained from the Ranger. All tools checked out will be charged to your unit if they are not returned. Hours will be posted at the Quartermaster building. In case of damage to camp equipment the Pack or individual will be responsible for payment of repairs or replacement before leaving camp.



## Open Fires

Campfires in the campsites are allowed, but only when started and supervised by a responsible adult, and held in a designated fire ring. An adult must be present whenever the fire is burning. DO NOT leave a fire unattended. DO NOT leave a fire burning while everyone goes to sleep. Open flames (i.e. candles, kerosene lanterns, etc.) are strictly prohibited in tents or cabins.

## Outdoor Hazards

In any trip to the out-of-doors the camper may encounter annoying insects and poisonous plants or animals. Each Scout leader should prepare his Scouts to recognize and protect against such outdoor hazards. The effects of poison ivy, ticks, etc., can be minimized with good personal practices. All injuries of this type should be reported to the Camp Health Officer for treatment and recording. Please keep wildlife in mind when bringing food into campsites. All food should be stored securely in a cooler. Do not leave candy, wrappers, or other food in your clothing or tent.

## Sheath Knives

Non-folding sheath knives, throwing stars, or martial arts weapons are not allowed at camp.

## Alcoholic Beverages & Illegal Drugs

Alcoholic beverages or illegal drugs of any type will not be tolerated in the council camps. Possession of the same will result in immediate dismissal from the camp property. There will be no refund of unused camp fees. Scout leaders need to inform parents of this policy so that no alcohol or illegal drugs are brought into camp.

## **Automobile Policy**

All cars/trucks must be parked and remain in the central parking lot. NO ONE IS TO RIDE IN THE BACK OF A TRUCK (ALL RIDERS MUST BE IN THE CAB). THIS INCLUDES TRANSPORTATION OF SCOUTS TO OR FROM CAMP.

## **Firearms, Ammunition, Bows and Arrows**

The camp will have available all BB guns, ammunition, bows and arrows needed for use as part of the camp program. Personal equipment and ammo is not allowed in camp and if brought will be locked in storage until the camping session is over, and then returned. Exceptions for personal bows may be made on a case-by-case basis, at the discretion of the Field Sports Director and Camp Director.

## **Fireworks**

Fireworks of any kind are not allowed in camp. Violation of this rule may lead to immediate dismissal from camp.

## **Financial Aid**

No Scout should have to miss out on the opportunity to attend camp because of his financial circumstances. Based on need, some campership assistance may be available for Northeast Iowa Council youth. Generally, camperships are available for up to one-half of the camp fee. Scout Leaders or parents may contact the Council Service Center for information. The form may also be available online at [www.scoutsiowa.org](http://www.scoutsiowa.org). All campership information is kept confidential. Funds are limited for camperships, and will be distributed on a first-come, first-serve basis.

## **Showers**

Hot, private showers are available to all campers. Showers are located in a shower house centrally located between the campsites. Handicap-accessible showers are also available in the dining hall building. Please respect the privacy of other youth and adults near the shower building, but also please supervise (from outside the building) any youth in the showers.

## **Meals at Munter Lodge**

All meals are located in Munter Lodge Dining Hall, served buffet-style, and are included in the registration fee. You don't even have to do the dishes! Please inform the Camp Director of any dietary restrictions or allergies when you sign up for camp. Please remove hats while eating in the dining hall.

## **Health and Safety**

### **Health and Accident Insurance**

The Northeast Iowa Council, Boy Scouts of America currently provides accident and illness insurance for campers registered with a Northeast Iowa Council unit. For all out-of-council campers, insurance is the responsibility of the Pack and the Scout's parents unless otherwise covered by their home council. All accidents and illnesses must be reported to the Health Lodge and recorded in the Camp Health Log so that we can help document care in support of insurance claims. Records will be maintained in the Health Lodge and signed by the staff member in charge of Health and Safety.

### **Health Lodge**

A qualified Health Officer is on duty at all times. In the event of serious accident/illness, the person will be taken to a clinic or hospital in Manchester, Iowa. Parents will be informed if the Scout needs extensive care.

### **Medication**

If a camper must take any kind of medicine while at camp, this must be turned into the Health Officer and kept under locked supervision. Written instructions must be included with the Scout's name, medication name, when to be administered, and what quantity to be administered. This must be annotated on the medical form turned in while registering. It is IMPORTANT that the parent/unit leader keep track of the medications and times needed. Many times the Scout needs a reminder to find the medic.



### **Weather Emergencies**

In the event of impending severe weather, campers will be notified by program area staff and campsite counselors. The Camp Ranger and Camp Director will also drive vehicles through camp to notify campers. Staff will instruct those in Trails End, Deer Run, and Twin Craters to proceed to the basement of the Training Center; those in Owl Hoot and Maple Grove to proceed to the basement of Munter Lodge; and those in Bloody Ridge and Balanced Rock to proceed to the basement of the Health Lodge.

In the event of sudden, severe weather, the siren will sound continuously. All campers shall take cover immediately in a ditch or other low area. The all clear signal will be a series of on and off siren calls. Campsite Counselors will report to each campsite to account for all campers and leaders following the "all clear" signal.

## **Refund Policy**

Should a serious issue come up that prevents you from going to camp, you may apply for a partial refund by filling out a Hardship Application, available at the Council Service Center. Refunds are not given for homesickness, no-shows, or other trivial reasons.

**(ALL REFUND REQUESTS MUST BE TURNED INTO THE COUNCIL OFFICE BY AUGUST 29, 2017!)**

## **What to Bring to Camp**

Each Scout is different and has different needs, but here is what we recommend bringing to camp:

- Cub Scout Uniform
- Fishing Gear (optional – we have some available for check-out if you don't have your own)
- Insect Repellent
- Sweatshirt or Jacket
- Flashlight
- Raingear
- Toiletries
- Sunscreen
- Bedding or Sleeping Bag
- Swimsuit
- Towel
- Pillow
- Tennis Shoes and Socks (no open-toed shoes)
- Summer Clothing
- Extra Money for Souvenirs
- Personal Medications with Written Instructions
- Fishing License (adults – all local, state, and federal laws apply)

## **Directions to Camp**

### **From Dubuque**

Take Highway 52 North out of town. Follow this to Luxemburg, and then continue straight through the town onto Highway 3 West. Approximately ½ mile past Colesburg, take a right on 290<sup>th</sup> Avenue (gravel road), and drive approximately ¾ of a mile. Turn left at the first stop sign onto 400<sup>th</sup> Street. Drive approximately 1 mile on the gravel road to camp. Keep to the right (on Horseshoe Road).

### **From the West**

Take Highway 3 West. Approximately ½ mile before Colesburg, take a left on 290<sup>th</sup> Avenue (gravel road), and drive approximately ¾ of a mile. Turn left at the first stop sign onto 400<sup>th</sup> Street. Drive approximately 1 mile on the gravel road to camp. Keep to the right (on Horseshoe Road).

### **Camp's Physical Address (for GPS, etc.)**

Camp Klaus is located at 28157 Horseshoe Rd, Greeley, IA 52050.

## Notes

Camp's address is to be used only while summer camp is in session. During all off-season times, use the Northeast Iowa Council contact information.

### **Camp C.S. Klaus**

#### **Mailing Address**

P.O. Box 236  
Colesburg, IA 52035-0236

#### **Physical Address**

28157 Horseshoe Rd.  
Greeley, IA 52050  
**Phone: (563) 856-3845**  
**Fax: (563) 856-3845**

### **Northeast Iowa Council**

#### **Mailing Address**

P.O. Box 732  
Dubuque, IA 52004-0732

#### **Physical Address**

10601 Military Rd.  
Dubuque, IA 52003  
**Phone: (563) 556-4343**  
**Fax: (563) 556-4344**

# Cub Scout Day Camp Day Camp!

Can't make it out to Camp Klaus this summer? No worries, the NEIC still has fun summer options for your Scout! Day Camps are single-day adventures held at two different locations this year to be convenient for Cub Scout families!

## Dates & Locations:

June 3rd at Osborne Park in Elkader  
August 5th at A.Y. McDonald Park in Dubuque

Check-in begins at 9 a.m.  
The program will end at 3:00 p.m.

**Cost:** \$30.00 per Scout & ADULTS are FREE!

Attending Scouts will receive a Day Camp t-shirt!  
Please bring a sack lunch and wear swim trunks and old shoes.

Open to boys going into 1st-5th grade.  
Parent involvement is encouraged!

\*\*\* Please note, Tiger Cubs must be accompanied by an adult.

## Physical forms are required!

Please find Cub Day Camp on the online Council Calendar at [www.scoutsiowa.org](http://www.scoutsiowa.org) for a link to this form.

**Leaders:** Day Camp counts as one of the three Cub activities needed during summer for participating Scouts!

## Activities Include:

Ga Ga Pit!  
STEM Activities  
Games  
Arts & Crafts  
Archery  
BB Guns  
And much more!!!